



JOAN ALLEN RETURNS FORM

Need to send something back to us?

1. Read the instructions below and complete this form in full.
2. Return to us at the following address, we recommend using a tracked delivery service.

Joan Allen Electronics
9 Hall Street
Long Melford, Sudbury
Suffolk
CO10 9JF

RETURN INSTRUCTIONS

- Item(s) must be returned within 30 days of receipt in a new and unused saleable condition in the original packaging.
- Please ensure the item and packaging are boxed and packed securely, Joan Allen is not liable for damaged caused due to insufficient packing.
- Returns are typically completed within 7 working days

Customer name:

Customer contact tel.

Order No.

Item(s) returned

Reason for Return?

- Wrong item ordered Item not suitable
Wrong item received Item damaged/faulty

Any Extra details needed for the return

**PLEASE INCLUDE THIS RETURNS FORM IN YOUR BOX
TO ALLOW THE STAFF TO PROCESS YOUR RETURN.**